

ELTON PARISH COUNCIL
MINUTES OF THE ANNUAL ASSEMBLY MEETING OF THE COUNCIL
HELD AT ELTON VILLAGE HALL ON THURSDAY 9TH MAY 2024

PRESENT:- Five Parish Councillors and no members of the public and one District Councillor

The Annual Assembly Meeting for the Parish of Elton is to be convened in accordance with Scheduled 12 of the Local Government Act 1972

(a) Appointment of Clerk to the Meeting

Cllr Marsden was appointed as Clerk for the Meeting.

(b) Minutes of the 2023 Annual Parish Meeting

The Minutes of the 2023 Annual Parish Meeting were circulated and approved.

(c) Income and Expenditure 2023-24 and Precept 2024-25

The Parish Council's income and expenditure statement was circulated and approved. The Precept for 2024-25 of £10243.00 was noted.

(d) Members attendance at Parish Council Meetings 2022-23

Details of Parish Council Members attendance at meetings were circulated.

(e) Parish Council Chairman's Report

Cllr Moseley reported the Parish Council's achievements during the year and the contribution Councillors have made to the projects which have been undertaken.

(f) Ward and Division Members Reports

Cllr Buckler reported on District Council matters.

(g) Parish Matters raised by the Council or Local Government Electors

There were no matters raised.

The Meeting closed at 7.15pm.

**ELTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD
AT ELTON VILLAGE HALL
AT 7.30PM ON THURSDAY 9th May 2024**

PRESENT:- :- Cllr Hall, Cllr Jackson Cllr Marsden, Cllr Moseley, Cllr Buckler (DDDC) and members of the public

57.24 APOLOGIES

Apologies were received from Cllr Swindell.

58.24 ELECTION OF CHAIR

Cllr Jackson proposed that Cllr Moseley be elected as Chairman. Seconded by Cllr Hall and with all voting in favour Cllr Moseley was duly elected as Chairman and signed his declaration of office form.

59.24 ELECTION OF VICE CHAIR

It was RESOLVED to discuss this matter at the next meeting.

60.24 ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES AND COMMITTEES

There were no nomination to serve on the Jubilee Field Committee or for being a representative for the Church. All Councillors serve on the Village Hall Committee. Cllr Moseley will continue to be the Parish Council Representative at the School. It was agreed that members would attend other outside bodies as they arose.

61.24 REVIEW OF ASSETS

The Asset Register was reviewed and will be reviewed again once the ownership of the Village Hall is established. It was RESOLVED to remove the strimmer from the register and add the bench on Back Lane which was kindly donated to the Parish Council.

62.243 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND POLICIES

Standing Orders and Parish Council Policies were reviewed and no changes made. New draft Financial Regulations have been received and need to be reviewed.

63.24 AUTHORISATION OF SIGNATORIES

It was RESOLVED that all Councillors would be signatories and the Clerk is to request the necessary forms to add signatories to the account.

64.24 APPOINTMENT OF INTERNAL AUDITOR

It was RESOLVED to reappoint Mrs J Bettney as internal auditor.

65.24 DATE OF FUTURE MEETINGS

It was RESOLVED to meet on the 1st Thursday of each month in Elton Village Hall at 7.30pm except August when no meeting will be held.

There being no further business the meeting closed at 7.30 pm.

ELTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL HELD AT
7.40PM ON THURSDAY 9th May 2024
AT ELTON VILLAGE HALL

PRESENT:- Cllr Hall, Cllr Jackson, Cllr Marsden, Cllr Moseley, Cllr Buckler (DDDC)

66.24 APOLOGIES

Apologies were received from Cllr Swindell.

67.24 VARIATION OF ORDER OF BUSINESS

There were no variations made.

68.24 DECLARATION OF MEMBERS INTERESTS

Councillors were asked to consider any interests they may have on matters on the agenda.

69.24 PUBLIC SPEAKING

There were no new matters raised.

70.24 MINUTES

The minutes of the Monthly Meeting held on 4th April 2024 were approved and signed by the Chair.

71.24 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening

72.24 CO-OPTION TO FILL CASUAL VACANCY

Cllr Moseley proposed that Christopher Earl be co-opted to serve on the Parish Council. Seconded by Cllr Marsden and with everyone voting in favour Cllr Earl was duly elected to serve on the Parish Council and on signing the declaration of Office Form joined the meeting.

73.24 CLERK'S REPORT ON ONGOING MATTERS

There was no Clerks Report this month

74.24 VILLAGE REPORTS

- (a) VILLAGE HALL – It was reported that Severn Trent are now sending invoices to Cllr Moseley and it was RESOLVED to discuss whom village hall invoices should be sent to in the future. It was RESOLVED to hold the Village Hall Committee meeting at 7.00pm before the June Parish Council Meeting.
- (b) JUBILEE FIELD – There was no report however Councillors reported that the recent Karaoke night had been very successful.
- (c) FOOTPATHS, HIGHWAYS, BINS AND VERGES- Cllr Buckler undertook to contact Serco again re the damage at East End as the work has not yet been completed.
- (d) SCHOOL – Cllr Moseley reported on School Matters.
- (e) CHURCH – There was no report.
- (f) ELTON ECHO – It was noted that work on compiling the next issue is underway.

75.24 DALC CIRCULARS

MAY 24 Local Councils take strain as spending nearly 800Million, DALC Directors, Flexible Working, Community Fund, When accidents don't count, Committee Terms of Reference, Staff Changes, Energy Partnership, Maternity Rights, Get Nominated, Immediate Justice Financial Regs, The Committee on Standards in Public Life, Board Members, Community Energy Project, Training

76.24 FINANCE

(a) ACCOUNTS FOR PAYMENT

| | | |
|--------------------|-----------------|----------|
| J Jackson | Salary May | £ 127.30 |
| HMRC | Tax May | £ 31.22 |
| DALC | Subs | £ 209.90 |
| Church | Annual Donation | £1000.00 |
| Jubilee Fields | Annual Donation | £1000.00 |
| Elton Village Hall | Annual Donation | £1000.00 |
| Galagher | Insurance | £1454.30 |

(b) INCOME

| | |
|---------|-----------|
| Precept | £10243.00 |
|---------|-----------|

(c) BUDGET APPRAISAL/RISK ASSESSMENT

The Clerk reported on the current balances, budget and risk assessment.

77.24 PLANNING

(a) Applications

It was noted that an enforcement notice has been served at Woodbine Farm and planning permission will need to be sought for the work carried out. Likewise, an enforcement notice has been served on the owners of the Stables on the Winster to Pike Hall Road where a retrospective planning application will also need to be made

(b) Decisions

None

78.24 ITEMS FOR INFORMATION

DDDC – Elections

School – Notices

DCC – Footpaths

DCC – Adult Care

PDNPA - Newsletters

79.24 DATE OF NEXT MEETING

It was RESOLVED that the next Monthly Meeting be held on Thursday 6th June 2024 at 7.30pm in Elton Village Hall

There being no further matters to discuss, the meeting closed at 20.35.