

# ELTON PARISH COUNCIL

Clerk

Mrs Janice Jackson

8 Bradley Close, Birchover, Matlock, Derbyshire, DE4 2BG

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16<sup>th</sup> April 2025

To: The Chairman and Members of Elton Parish Council

Dear Councillor

You are summoned to attend the Annual Assembly Meeting, The Annual Meeting of Elton Parish Council and the Monthly Meeting of Elton Parish Council to be held at 7.00pm on Thursday 1st May 2025 at Elton Church.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

*Janice Jackson*

**Annual Assembly Meeting of the Parish of Elton**

**is to be held at Elton Church on**

**Thursday 1<sup>st</sup> May 2025 at 7.00pm**

The Annual Assembly Meeting for the Parish of Elton is to be convened in accordance with Scheduled 12 of the Local Government Act 1972

## AGENDA

- (a) Appointment of Clerk to the Meeting
- (b) Minutes of the Annual Parish Meeting 2024.
- (c) Income and Expenditure 2024-25 and Precept 2025-26
- (d) Members attendance at Parish Council Meetings 2024-25
- (e) Parish Council Chairman's Report
- (f) Ward and Division Members Reports
- (g) Parish Matters raised by the Council or Local Government Electors

The Annual Meeting of Elton Parish Council is to be held

At Elton Church on

Thursday 1<sup>st</sup> May 2025 at 7.15pm

1. Election of Chair and Signing of the Declaration of Office Form
2. Councillors singing of Declaration of Office Forms
3. Election of Vice Chairman
4. Election of Representative on Outside Bodies and Committees
5. Review of Assets Held by the Parish Council
6. Review Standing Orders, Financial Regulations and Policies
7. Authorisation of Signatories
8. Appointment of Internal Auditor
9. Dates of Future Meetings

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Monthly Meeting of Elton Parish Council

7.30pm Thursday 1<sup>st</sup> May 2025

Elton Village Hall

AGENDA

## PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests. Please Note:-  
Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item). Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
- 4 Public Speaking  
A period of not more than fifteen minutes will be made available for members of the public, Police Officers, County Councillor, District Councillor and Members of the Council to comment on any matter. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Monthly Meeting of the Parish Council held on Thursday 3<sup>rd</sup> April 2025
- 6 Chairman's Announcements
- 7 Report of the Clerk on on-going matters
- 8 Village Reports
  - (a) Village Hall Report
  - (b) Jubilee Field Report
  - (c) Footpath, Highway, Bins and Verges Report
  - (d) School Report
  - (e) Church Report
  - (f) Elton Echo
  - (g) Gratton Phone Box
- 9 Derbyshire Association of Local Councils Circulars
- 10 Finance
  - (a) Accounts for Payment – Clerks Salary, Clerks Tax, (b) Income
  - (c) Budget Appraisal/Risk Assessment
- 11 To consider Planning Applications/Decisions
  - (a) Applications (b) Decisions
- 12 Items for information only
- 13 Date of the next Monthly Meeting will be held on Thursday 5<sup>th</sup> June 2025 at Elton Village Hall at 7.30pm.

ELTON PARISH COUNCIL  
MINUTES OF THE ANNUAL ASSEMBLY MEETING OF THE COUNCIL HELD AT  
ELTON VILLAGE HALL ON THURSDAY 9TH MAY 2024

PRESENT:-. Five Parish Councillors and no members of the public and one District Councillor

The Annual Assembly Meeting for the Parish of Elton is to be convened in accordance with Scheduled 12 of the Local Government Act 1972

(a)Appointment of Clerk to the Meeting

Cllr Marsden was appointed as Clerk for the Meeting.

(b)Minutes of the 2023 Annual Parish Meeting

The Minutes of the 2023 Annual Parish Meeting were circulated and approved.

(c)Income and Expenditure 2023-24 and Precept 2024-25

The Parish Council's income and expenditure statement was circulated and approved. The Precept for 2024-25 of £10243.00 was noted.

(d)Members attendance at Parish Council Meetings 2022-23

Details of Parish Council Members attendance at meetings were circulated.

(e)Parish Council Chairman's Report

Cllr Moseley reported the Parish Council's achievements during the year and the contribution Councillors have made to the projects which have been undertaken.

(f) Ward and Division Members Reports

Cllr Buckler reported on District Council matters.

(g) Parish Matters raised by the Council or Local Government Electors

There were no matters raised.

The Meeting closed at 7.15pm.